

# Documents to be produced for the LKG Admissions 2024 – 2025

- 1. Certificate of studying Nursery** – ( Regular Certificate / Bonafide certificate / Transfer Certificate )
- 2. Date of Birth Certificate:** Copy of Candidate's Birth Certificate from Municipal Corporation **with name**. It must be in English or Bi-lingual with correct spelling of the candidate and parents. No correction will be accepted afterwards. (Defaulter's form will be rejected).
- 3. Aadhar Card of Candidate, Mother and Father.**
- 4. Baptism Certificate (Only for Christians) :** Copy of Candidate's Baptism Certificate and Church member-ship card.
- 5. Proof of Residence :** Copy of the residence proof i.e. *Kirayanama* / Aadhar Card / Ration Card / telephone bill / electricity bill or Passport etc.
- 6. Qualification of Parents :** Copy of Pass Certificates or Mark Sheets of **only highest qualification of Parents.**
- 7. Proof of Private and Government Employee:** ID card / Salary Slip of November or December 2023 / Letter of appointment.
- 8. Proof of Sibling: ( If applicable )** Print-out of latest Half yearly result (2023-24) if the child's real brother or sister is studying in this school.
- 9. Proof of Alumni: ( If applicable )** Copy of T. C. / Mark sheet / Passing certificate to prove that you have passed out ( **X and XII only** ) from this school. **Registration for the Alumni is must.**
- 10. Proof of Caste ( Only for ST/ SC/ EWS /OBC (latest) ) :** Copy of the Caste Certificate of candidate or his father from the relevant authority i.e. Collectorate.
- 11. Proof of Minority ( Only for Christians / Muslims / Jains/ Buddhists/ Zoroastrians (Parsis)/ Sikhs ) :** Copy of the candidate's or father's Minority Certificate from the relevant authority i.e. Collectorate.
- 12. Proof of Income:** Copy of Parent's Income Certificate (Latest)/ previous year's Income Tax Return 2022-23 / Form 16 or Salary Slips (Nov or Dec 2023).
- 13. Proof of Single Parent ( If applicable ) :-** Court decree or any other certificate from the relevant authority.
- 14. Proof of Gallantry/ National / State Award ( If applicable ) :** Copy of the same should be attached.
- 15. Proof of any serious medical illness / Permanent disability ( If applicable ).**

No form shall be accepted without the above **self-attested documents** for Registration for admission L.KG. and incomplete forms will automatically be disqualified from the admission process. All the original documents will be cross verified with concerned departments and institutions.